

.....VILLAGE OF SHOREHAM.....  
BOX 389  
SHOREHAM, NEW YORK 11786

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, WOODVILLE ROAD, SHOREHAM, NY ON AUGUST 12, 2014 AT 7:30 O'CLOCK PM.

PRESENT:

Edward Weiss	MAYOR
Brian C. Vail	ABSENT
Leonard Emma	TRUSTEE
Rosie Connell	TRUSTEE
Kathleen Baumann Schnoor	TRUSTEE
Cathy Donahue-Spier	CLERK/ TREASURER

Deputies, Commissioners, and Chairs present: Oberdorf, Bates, Scrimenti, Kogel, Blum, J.Weiss, Piscak (portion), Falco, Flannery, D.Madigan along approximately 20 various residents and 30 Boy Scouts from Baiting Hallow Camp.

OPEN MEETING

Mayor Weiss opened the Regular Meeting at 7:30 PM.

*Pledge of Allegiance*

MINUTES

Motion to approve minutes from July Board Meeting

*Approved.*

*(Emma – Weiss 5-0)*

Motion to approve minutes from July 29<sup>th</sup> Special Meeting

*Approved.*

*(Connell – Baumann 5-0)*

OPEN FORUM

Resident Buyar addressed the Board on behalf on the Green Infrastructure Committee (GIC). She requested postage and copying costs to send out a newsletter to approximately 40 residents who do not have access to the on-line newsletter. She stated that the newsletter would go out twice a year and each mailing would be approximately \$130.00. The Board indicated its approval of this expenditure. Resident Buyar read a portion of the proposed mission statement of the GIC that she submitted to the Board for its review. Resident Buyar also expressed the GIC's interest in inviting Susan Harder, an expert on dark skies lighting, to lecture at the Village. Ms. Harder does not charge a fee for her services. She is only available on weekdays during business hours. Trustee Emma commented that Board was currently reviewing the proposed GIC mission statement and that the committee's charter would appear to require that the mission be solely dedicated to funding and education with respect to green infrastructure solutions to storm water issues. A motion was made to appoint the members of the GIC as follows: M.Abata and J.Buyar as co-chairs and members R.Kavanugh, L.Magdalen, K.Blumer,

M.Madigan. The Board approved this subject to ratification of the mission statement at the next meeting. The Committee expires on 6/30/15.

Mayor Weiss asked the Board to appoint resident Kullen as a member of the planning board. Motion passed.

Resident Falco addressed the Board and informed it of an upcoming charity sailing regatta sponsored by the Setauket Yacht Club to benefit pancreatic cancer. The regatta is on September 6<sup>th</sup> at 11:00 am at Port Jefferson Harbor. Village residents Baisch and Lilleby will be sailing a vessel for Shoreham Village in memory of residents A.Alio and D. Vogel Bannon who both succumbed to pancreatic cancer. Proceeds will go to the Lustgarten Foundation and Mather Hospital.

Resident Madigan thanked the Board and Village for donating the Village Burgee to the Tesla Foundation at the July 10<sup>th</sup> Tesla Birthday/Flag event. He also informed the Board that on September 10<sup>th</sup> a “meet-up” of Tesla cars is planned at the Tesla Center.

Resident DeTemple reported to the Board that his home has been without water all day. Commissioner Flannery stated that the water was temporarily turned off when a water line broke while the Water Authority’s worked on Woodville Rd., but that all the residents’ water should be working again. Any residents whose water is not running should call the Suffolk County Water Authority (SCWA) and report the problem.

#### RENTAL REQUEST & RETURN OF SECURITY DEPOSITS

Steward Piscak presented the following for approval:

**June 26, 2015 (Friday)** – UL rental – Caterer sponsored (Ocean’s 5, 100 guests 4-9pm)  
\$3,700

**August 15, 2015 (Saturday)** – UL rental – Resident Barnhart, 120 guests, 5-10pm.  
\$1,500

Return of Rental Deposit – Benigno \$100

Return of Security Deposits – Oliver/Gordon 7/26/14 \$250; Pence 8/8/14 \$1,000;

Brodgen/Baldwin 8/9/14 \$1,000.

*Approved.*

*(Baumann – Connell 5-0)*

#### CLERK/TREASURER REPORT

Clerk Spier reported that the 2013-14 fiscal year was closed out and that the year end revenues exceeded the year end expenses in the amount of \$1,340.69.

Clerk Spier stated that to engage in Single-Stream Recycling with the Town of Brookhaven, the Village must enact a local recycling law. The purpose of the law is to comply with the provisions of State. The proposed local law was introduced by a resolution.

Resolution 1 of August 2014: For a Hearing on Proposed Local Law 2 of 2014 Enacting a Recyclable Materials Local Law (attached hereto).

*Approved.*

*(Connell – Baumann 5-0)*

Deputy Treasurer Bates indicated that he has summarized the financial abstracts of outgoing expenditures reviewed by the Board each month by category and these are available to the public and will be posted on the Village website.

**ABSTRACT APPROVAL**

- 201271 - \$ 30,359.34 (bills approved at last meeting and since paid)
- 201272 - \$9,739.71 (7/17 payroll and utilities)
- 201273 - \$15,341.41 (bills received from prior fiscal year)
- 201274 - \$9,496.73 (7/31 payroll)
- 201275 - \$88,271.25 (bills received from prior fiscal year including beach access work)
- 2014001 - \$6,656.25 (remainder of bills from prior fiscal year)
- 2014002 - \$15,026.91 (bills from period Aug. 1-12)

TOTAL: \$ 174,889.60

Pat's Personal Cleaning \$675.00

*Approved.*

*(Weiss – Connell 5-0)*

**REPORT FROM THE BOARD OF TRUSTEES**

Mayor Weiss is in the process of defining the duties of the Village Commissioners and will send them to the Trustees this week for their review. He is also creating a list of areas of responsibility for each of the Trustees that will be published shortly.

This Friday, Mayor Weiss will be meeting with Supervisor Ed Romaine for a televised coffee session. During the session, Mayor Weiss intends to discuss the preservation of “the bridge”, the condition of the sumps, and certain paving projects.

Mayor Weiss and Commissioner Kogel will be meeting shortly with SCWA to discuss the Village paving project and SCWA’s monetary contribution to the project.

Mayor Weiss and Trustee Emma will be meeting with the Shoreham-Wading River (SWR) School District to discuss Briarcliff School.

Mayor Weiss sent the proposed SEQRA law to the Village attorney for his review. This law will join the proposed Subdivision and Zoning laws currently under review by the attorney. The next step is to finalize the proposed Beach Access, Hazardous Buildings, Parking on Plots, and Vegetative Maintenance Laws that are cross-referenced with the Zoning, Subdivision, and SEQRA laws so that they can be enacted together. The last part of this process would be to adopt the Comprehensive Plan.

Mayor Weiss indicated that a Village letter will go out this Thursday to all residents asking that they trim the ground and overhanging vegetation that is encroaching upon the roadways before the end of September. At the end of September, any residents who have not complied with this request will be contacted directly.

Trustee Baumann gave a synopsis of the July 29<sup>th</sup> meeting concerning procedures and costs associated with obtaining a bond to finance roadwork. Trustee Baumann answered questions from the residents regarding this issue. The Mayor rounded out Trustee Baumann comments with a report of the other discussions of the July 29<sup>th</sup> meeting.

The Mayor indicated that we would be endeavoring to complete appointment by the next meeting.

Mayor Weiss reported that the Board is creating a job description for the Village Steward and devising a compensation structure for this position.

Mayor Weiss asked the residents whether they would like the Village to hold “Town Hall” meetings where residents could meet with the Board to discuss any topic they wished. He stated that he was thinking of holding such a meeting on Saturday morning September 20<sup>th</sup>.

Mayor Weiss indicated that the next regular Board meeting would be held on September 16, 2014 to accommodate both Clerk/Treasurer Spier and Deputy Treasurer Bates who will be unavailable on the second Tuesday of September, the normal date of the meeting.

Mayor Weiss stated that he has received capital budget plans from some of the Commissioners and was awaiting the remainder. This budget would inform the Board as to the expected expenditures necessary to maintain the Village infrastructures under each Commissioner’s purview.

Mayor Weiss informed Village residents that the SWR tennis team will be using the hard tennis courts from 8:00 am to 10:00 am August 18-22<sup>nd</sup> since the school’s courts are presently unusable.

Mayor Weiss reported on behalf of the Village Building Commissioner, that the Commissioner responded to 3 FOIL requests and is in the process of developing a schedule of inspection and documentation protocol.

Mayor Weiss will continue the Children’s Flag Football Program and asked the Board for permission to do so as an official Village program.

*Approved.*

*(Connell - Baumann 4-0 Weiss abstaining)*

#### COMMISSIONER REPORTS

##### **Justice Court – Desmond**

No report.

##### **Code Enforcement – Flannery**

No report.

##### **Webmaster – Falco**

Commissioner Falco indicated that he posted the minutes from the past two Board meetings on the Village website.

**Health/Public Safety and Emergency Preparedness - Falco**

Commissioner Falco and resident D.Smith reviewed several different automated external defibrillators (AEDs) and recommended that the Village purchase the Zoll plus defibrillator for \$1,384.75. The Board authorized the expenditure from Building Special Projects budget.

Commissioner Falco reported on a discussion he had with Commissioner Mahoney about trees that should be taken down prophylactically before hurricane season begins. Commissioner Falco indicated that Commissioner Mahoney believed that was not necessary since past hurricanes and the LIPA tree-trimming program have already addressed the situation.

**Public Works– Kogel**

Commissioner Kogel reported that the Roads Committee has been meeting regularly and has already interviewed several engineering firms who responded to the Village’s Request for Interest letter. The next step is to obtain proposals from each engineering firm that would include their approach to the roadwork and curb refurbishment project and the associated engineering fees involved. After review of the proposals, the Village will select a firm.

Commissioner Kogel stated that in addition to this project, the Village would need to continue with general repairs on the roads. A discussion ensued concerning whether the Village could pay for the bond out of its budget each year while continuing with general repairs. Also discussed was whether a special assessment would be a preferable financing option. The Board indicated that it must first learn the cost of the repair project, the actual interest rate, and costs of the bond before such an analysis can be made.

**Building Department**

See Report from the Board of Trustees above.

**Parks - Mahoney**

No report.

**Beach – J.Weiss**

Commissioner Weiss stated that he and Commissioner Mahoney have designed plan to install a fence and beach grass around the headwall protecting the beach drainpipe. The purpose is to make it safer for pedestrians, more aesthetic, and to protect and inhibit erosion. Commissioner Weiss distributed a rendering of the plan and informed the board of various price quotes he had received for the fencing. The Board authorized expenditure for the fence and beach grass planting from the Parks Special Projects budget.

**Building Operations – Scrimenti**

Commissioner Scrimenti indicated that the House Aesthetics Committee chose carpet for the lower level which is being funded by a Justice Court grant of \$4,000. The total cost to replace the carpet for the entire lower level is \$6,500. The Board authorized the additional expenditure from the Building Special Projects budget.

**Building & Grounds - Blum**

Commissioner Blum obtained estimates for a self-running permanent Village Hall generator for the Village Hall. While a Justice Court grant of \$8,000 will fund the project, the final cost for the generator, re-piping of the propane gas tank, and electrical work necessary to support the generator is closer to \$13,000. The Board authorized expending up to \$5,000 for this purpose from the Building Special Projects budget.

**Recreation – BJ Richter**

See Report from the Board of Trustees above.

**Environmental/Storm Water Management - Emma**

No report.

**Health & Emergency Preparedness**

A resident asked about the standing water and debris that was by the Village Hall dumpster. Commissioner Kogel stated that it was the residue from cleaning the storm drains and that the contractor will remove the debris when he returns to do one more day of drain cleaning. Commissioner Kogel stated that in the future, the contractor would take the debris away at the end of everyday instead of leaving it.

**Committee Reports-**

No reports.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Motion to adjourn 8:52 PM .

**Approved.**

**(Connell - Baumann 5-0)**

Submitted,  
*Cathy Donahue Spier*  
*Village Clerk*

