

**VILLAGE OF SHOREHAM  
80 WOODVILLE ROAD  
BOX 389  
SHOREHAM, NEW YORK 11786**

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED  
VILLAGE OF SHOREHAM HELD IN THE VILLAGE HALL, 80 WOODVILLE  
ROAD, SHOREHAM, NY ON JANUARY 10, 2017 AT 7:30 O’CLOCK PM.

PRESENT:

Edward Weiss	MAYOR
Brian C. Vail	DEPUTY MAYOR
Leonard Emma	TRUSTEE
Rosie Connell	TRUSTEE
Sherry Neff	TRUSTEE
Cathy Donahue Spier	CLERK/ TREASURER

Commissioners/Officials present: Assessor J.Pase, Commissioner Walker, Commissioner Richter and various residents including: B.Kullen, Yonda Ashley, and Ann Marie Emma.

OPEN MEETING

*Pledge of Allegiance*

Mayor Weiss opened the Regular Meeting at 7:30 PM.

A moment of silence was observed for long-time resident and former Trustee John Meyer who passed away on January 7, 2017.

MINUTES

Motion to approve minutes from the December 13, 2016 Regular Meeting

*(Weiss – Connell 5-0)*

OPEN FORUM

No comments.

CLERK/TREASURER REPORT

Resolution to Authorize Mayor to sign IMA with the Town of Brookhaven for sand, salt, and general repairs.

*Approved.*

*(Connell - Neff 5-0)*

Clerk Spier reported that the new copier, scanner and printer had been delivered and the old copier would need to be disposed of. Both the seller of the new copier and the local service person indicated the old copier had little to no value as it cannot print or scan. Mayor Weiss requested that the clerk send the information about the copier to him so he can make some inquiries. The matter will be revisited at the next board meeting.

Treasurer Spier reported on the new policy on claims auditing and discussed the recent audit report of the Village of Lindenhurst with the Trustees. The trustees indicated it would like to continue the practice of review of the voucher before the meeting by the cognizant trustee

Treasurer Spier presented the attached budget transfers for approval by the Board totaling \$24,058.03 to correct shortfalls and overages in the budget.

***Approved.***

***(Vail – Weiss 5-0)***

Resolution to introduce a proposed local law approving the Code of the Village of Shoreham as the official body of law for the Village and directing the clerk to post and publish public notice for a public hearing on the proposed law to be held on the 14<sup>th</sup> day of February 2017.

***Approved.***

***(Emma – Neff 5-0)***

Approval of the hiring of Catherine Silverstein as an office assistant to work 9 hours per week at the rate of \$15.00 per hour.

***Approved.***

***(Weiss - Vail 5-0)***

## ABSTRACT APPROVAL

### OPERATING BUDGET

2016021 - \$4,039.94 (12/15 payroll)

2016022 - \$4,592.33 (12/29 payroll and utilities)

2016023 - \$21,716.03 (invoices to be approved by the BoT)

Total: \$30,348.30

***Approved.***

***(Vail - Connell 5-0)***

### RENTALS/USE OF VILLAGE HALL/RETURN OF SECURITY DEPOSITS

UL rental March 12, 2017, Vail, Special Rate \$600 to recognize John Aloisio's 25 years of service as a Shoreham scout master

***Approved.***

***(Vail - Connell 5-0)***

VILLAGE ASSESSMENTS: The Board adopted a general policy for the Assessor's Office as follows: a) to conduct a new assessment on a village property upon issuance of a building permit; b) to conduct an assessment on all village properties once every ten years (the first full assessment would commence March 2017 with the goal that completion would be in March of 2018). The Village attorney will review the policy and once it is in its final form, it will be passed by the Board of Trustees.

*Approved.*

*(Vail - Emma 5-0)*

### REPORT FROM THE BOARD OF TRUSTEES

- Sliding Glass Doors: Commissioner Scrimenti obtained 3 estimates to replace 3 upper level sliding glass doors and the exterior kitchen door, the lowest estimate coming from Kelly Windows for \$13,360.00. The board authorized the treasurer to issue a purchase order for that amount for Kelly Windows. The doors will be custom made and the anticipated installation date will be in the spring.
- HVAC: bids will be opened on January 12, 2017. Commissioners Scrimenti and Kogel will review the bids and make their recommendations to the Board.
- Landscaping: the Parks Commissioner is working on the RFP for landscaping.
- Circle Dr. Sump: Trustees Emma and Vail and Commissioner Walker met with Town Highway Supervisor Losquadro. Supervisor Losquadro agreed to replace the fence around the jointly owned sump which is in need of repair. The Village will have the overgrown foliage removed from around the existing fence line in preparation for the new fence.
- Bridge: in order for the donors to assess the condition of the bridge prior to acquisition, the Village will hire a surveyor to stake out the 4 corners of the bridge and have foliage removed from the bridge so that a better structural examination may be made to assess the amount of needed repairs (or have the Town do it in lieu of the Village). The donors will reimburse the Village for the costs incurred.
- School clean-up: Now that the leaves are down, Commissioner Kogel will contact the school district to request a clean-up of the Briarcliff school grounds along Towerhill Rd.
- Stop Signs: the stop signs on Woodville Rd. and Circle Dr. south which had been taken down were replaced by the Town of Brookhaven.
- Platform Tennis Courts: Trustee Vail and Commissioner Richter have communicated with the vendor who states that they are very busy, but that they should be able to start the refurbishment work on the Village courts shortly. Commissioner Richter suggested that the work not be done until the spring as they are in constant use now.
- Ice Rink: The area where the ice rink was located still has a partial set up of a border. Commissioner Richter will contact resident McManus so that either the border will be completed or d

- Justice Court Grant: the Village has been awarded \$14,000 by the Justice Court Action Program (JCAP) towards the construction of a handicap access lift. The Town has awarded the Village \$50,000 towards the lift as well. This should cover most of the cost. Construction to take place in the late spring.
- Central calendar and Email Addresses: Trustee Vail and Commissioner Walker have asked the IT vendor to create 10 email addresses with an “@shorehamvil-lage.org” address and a central calendar capable of listing Village Hall events and being viewed by everyone. The vendor stated that this could be done at a cost of \$70 – 80 per month. The board approved this expenditure.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

### **PUBLIC COMMENT**

Resident Kullen requested that part of the assessment process include an examination of the interior of residences. She stated that in older homes, like hers, the interiors may not have been renovated and that fact should have an effect on the assessment. Resident Kullen also requested that lighting be installed by the emergency phone on the corner of Woodville and Briarcliff Rds. Resident Kullen also commented that there is a large puddle in front of the Vermeylen’s driveway after it rains and that this is dangerous. The board stated that the puddle was caused by the grade of the driveway and the only remedy would be to install a drain in that location.

### **ADJOURNMENT**

Motion to adjourn 8:30 PM .

**Approved.**

**(Weiss - Connell 5 -0)**

Submitted,  
*Cathy Donahue Spier*  
*Village Clerk*

